

2023 Special Events Committee		
Department	Representative	Contact Information
Police - Police Services, Operation plans, Safety Alcohol, Street Closures, Risk Review	Chris Diehl Christopher.Diehl@allentownpa.gov	Captain 610-437-7744 x2517
Fire - Fireworks, Bonfire, Firepits, Crowd Safety AFD services/unit trucks, risk & fire code review	John Christopher John.Christopher@allentownpa.gov	Captain Of Public Affairs 610-437-7787 x2636
EMA - Emergency Management and Preparedness, Review of attendance for report to PEMA & planning support with closure notifications and mapping platforms, risk review	Lee Laubach Lee.Laubach@allentownpa.gov	Emergency Management Coordinator 610-437-7735 x2633
EMS - EMS Services/unit, Bike crew, Operation plans.	Scott Brokaw Scott.Brokaw@allentownpa.com Matthew Brett	Training, Education and Events Coordinator 610-437-7531 x2642 Shift Supervisor
Health - Health food permits/requirements Onsite inspection scheduling, mobile cart review	Martha Wittong Martha.Wittong@allentownpa.gov Stevie Wolst	Community Health Specialist 610-437-7759 x2822 Manager
Public Works (Traffic/Streets) - Review/Approve all street closures Communicate and provide maps & detours, provide devices and staff to support Update map platforms regarding traffic planning. Provide and support the closures communications Provide and support the closures communications team for all events with impacts to the public	Suzanne Dobel Suzanne.Dobel@allentownpa.gov Nelson Varughese William Delong William.Delong@allentownpa.gov Miguel Bonilla	Public Works Project Manager 610-437-7574 x2307 Traffic Superintendent Maintenance Supervisor 610-437-7638 x2226 Chief Maintenance Supervisor
Public Works (Recycling) - Review trash and recycling needs provide clear stream racks, rigid containers, dumpsters, and clean team and supplies as approved	Samantha Jackson Samantha.Jackson@allentownpa.gov Ann Saurman	Recycling Coordinator 610-437-8729 x2585 Recycling Manager
Risk Management - Approved insurance and review potential risk	John Ferry John.Ferry@allentownpa.gov	Risk & Safety Manager 610-437-7655
Parks & Recreation - Maintenance will review all events taking place in a park for parking, use, and placement of components. Coordinate delivery of the Band Trailer.	Tyler Fatzinger - Parks Tyler.Fatzinger@allentownpa.gov Christian Bianco - Parks	Parks Maintenance Supervisor 610-437-7626 x2175 Chief Maintenance Supervisor
Special Events will be the communication liaison for all city services needed to support any city run or permitted event, issue permits process paperwork and documents, manage onsite execution day of event. Coordination of SE meeting	Londynn Jones - Events Londynn.Jones@allentownpa.gov Lucinda Wright - Events Ryan Griffiths - Recreation	Special Events Coordinator 610-437-7750 x2191 Special Events Manager Recreation Program Specialist
Recreation will support any recreational components to any special event and assist with the My Rec system. Band Trailer Rentals	Ryan.Griffiths@allentownpa.gov	610-437-7750 x2167
Allentown Parking Authority - Review all street closures to provide no parking signs and enforcement/towing services	Christopher Morello Morello@allentownparking.com Oswaldo Tosado Jon Haney	Events Manager 610-841-8115 Enforcement Manager Deputy Director
Communications - Graphic Designs, Media Review, Social Media Press Release	Genesis Ortega Genesis.Ortega@allentown.pa.gov	Communications Manager 610-437-7653 x2122